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| **Date Submitted** |  |
| **Implementing Office & Focal Officer** | NAME, Position/Designation of Focal PersonDivisionNAME, DirectorOffice |
| **Intermediate Outcome and No.** | OUTCOME Number and Title:  |
| **Activity No.**  | *(Budget Line Item)* |
| **Activity Title** |  |
|  |  |
| **Implementation Dates** | Actual  |  |
| Target Completion Date | End of project |
| Travel days/Pre- and Post- Activities |  |
| **Rationale** *(Background, theory of change and motivation of the initiative)* |  |
| **Objective** | **General:** *(overall alignment with CHR Strategic objective and GAD Plan)***Specific:** *(alignment with project objective)* |
| **Activity Description** *(Actual design, methodology, description of specific activities target participants/partners and who will benefit to the initiative)* | *(Proposed Initiative may be designed in parts or in tranches)* |
| **Expected Outputs and Results** *(Provide expected outputs for each activity indicated)* |  |
| **Nature of Activity** | *Please tick box beside the word that best describes the nature of activity***√** Meeting € Research trip √Training/Workshop/Webinar **€** and/or **Others** (*pls. specify) E.g.: Hiring of Technical and Administrative Personnel* |
| **GESI plan***(Include plans, methodology, strategy and process on how to mainstream gender equality and social inclusion in the proposed initiative)* | ***(GUIDE QUESTIONS*** *to facilitate integration of GAD perspective in the proposal)*1. *How does the proposal build on and took into consideration the CHR’s mandate as the country’s Gender Ombud?*
2. *How does GAD mainstreamed/incorporated in the project design?*
3. *Does the proposal include gender-responsive objective/s?*
4. *Are there gender issues that the proposal hopes to address?*
5. *How will the proposal ensure gender-sensitive outputs and outcomes, and ascertain long-term positive impact on women’s lives and welfare?*
6. *How will the proposal attain its GAD goals within the project time frame and budget?*
7. *How will the proposed activities ensure women’s participation and account their contribution to the success of the project?*
8. *Is gender sensitivity mainstreamed in the implementation process and conduct of the proposed activities?*
9. *How will the activities/strategies contribute to the achievement of gender equality results?*
10. *What is the strategy plan to sustain the GAD efforts through the proposed initiative? How can it contribute to the CHR’s GAD Plan and strategy?*
 |
| **Sustainability and Exit Strategy***(Plan of action on how to continue and sustain the initiative after the project. This may cover long-term outcomes)* |  |
| **Project Management and Operations** | *(PMD portion for project monitoring and operations)* |

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| **ITEM** | **GOJUST HR EST. BUDGET DETAILS** | **COUNTERPART EST. BUDGET** |
| **Day/ Mo** | **Pax/ Qty** | **Unit Cost** | **Proposed Budget** | **CHR/****OTHER****PARTNERS** | **Day** | **Pax/Qty** | **Unit Cost** | **Proposed Budget** |
| **[4002]** Honorarium*(Fees for RPs, Documenters, Facilitators or any technical services for specific activities)* |  |  | Php | **Php****EUR** |  |  |  |  |  |
| **[4002]** Professional Fee / Consultancy*(Fees for long-term technical specialists)* |  |  | Php | **Php****EUR** |  |  |  |  |  |
|  **[4009]** Per Diem *(daily subsistence allowance for CHR employees during official travels outside NCR)* |  |  | Php | **Php****EUR** |  |  |  |  |  |
|  **[4014]** Catering / Meeting Package Only*(food/meals to be served in relation to the activity)* |  |  | Php | **Php****EUR** |  |  |  |  |  |
|  **[4008]** Accommodation*(hotel lodging in relation to the activity)* |  |  | Php | **Php****EUR** |  |  |  |  |  |
|  **[4007]** Airfare*(official trips via airplane in relation to the activity.)* |  |  |  | **Php****EUR** |  |  |  |  |  |
|  **[4007]** Transportation*(official trips via bus, shuttle, boat etc. in relation to the activity)* |  |  |  | **Php****EUR** |  |  |  |  |  |
| **[4005]** Communication *(prepaid phone or load credits for official coordination and online activities in relation to the initiative)* |  |  |  | **Php****EUR** |  |  |  |  |  |
|  **[4003]** Supplies/ Materials*(things to be purchased or procured in relation to the activity)* |  |  |  | **Php****EUR** |  |  |  |  |  |
|  **[4004]** Printing*(production of knowledge products developed in relation to the activity)* |  |  |  | **Php****EUR** |  |  |  |  |  |
|  **[4011]** Rental Expenses*(other non-technical services hired or rented in relation to the activity)* |  |  |  | **Php****EUR** |  |  |  |  |  |
| Other Operating Expenses **[PMD portion]***(Expenses for Project operation and management undertaken by PMD in relation to the activity)***[4002-4014]** |  |  |  | **Php****EUR** |  |  |  |  |  |
| **GRAND TOTAL** |  |  |  | **Php****Eur** |  |  |  |  |  |

*Exchange Rate:* ***1EUR = 55.26 in PhP \*\*\*****(This may vary depending on the currency of the grant and the current exchange rate)*

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| **Implementing Office**  | **Project Management Office** |
| Proponent:**NAME**Director, Office | Assessed and Recommended for Approval by:**PRINCESS S. MOLLENO**Chief, PMD |
| Certified Included in the approved project WFP: | Endorsed by: |
| **NAME**GJ2 Technical Assistance Team | **ATTY. JACQUELINE ANN C. DE GUIA** or **FOCAL COMMISSIONER**Executive Director / Focal Commissioner |
| Approved by: |
| **NAME**Focal Commissioner for the Project | **NAME**Head / Coordinator, FUNDING INSTITUTION |

PROJECT LOGO

This CHR initiative is supported under the ***(name of the project).***

A ***(duration/number of years)*** \_\_\_-year collaboration project with the ***(name of funder)*,**

for the period ***(implementation date).***